

Benjamin Mitchell - Studio Policies

Tuition

Tuition reserves the student's regular time slot in my schedule and is held until a mutually agreed change is made.

Rates

90 min. lesson = \$100

60 min. lesson = \$75

45 min. lesson = \$60

30 min. lesson = \$40

Tuition is paid monthly and is calculated by multiplying the lesson rate by the number of lessons in that month. While many students progress quickly with weekly hourly lessons, beginners will often progress better with shorter lessons multiple times per week. More advanced students, such as those preparing to study music in college or perform professionally, usually benefit most from longer lessons. Tuition reduction for financial hardship is considered on a case-by-case basis.

When my schedule allows, I am also happy to travel to students' homes in surrounding areas to teach for an additional driving fee of \$20 per lesson.

Payment

Tuition is to be paid at or before the first lesson of each month. Tuition is payable by cash, check, or PayPal. If payment has not been made by the second lesson of each month, there will be a \$10 late fee.

Tardiness

If a student thinks they might arrive late, they should contact me via phone as soon as possible. If the student arrives after their scheduled time has begun, the lost time is not guaranteed to be made up. If I am late for an appointment at a student's home, I will offer extra time past when we were scheduled to end, if convenient, or a credit towards future lessons, as the student prefers.

Rescheduling

Students needing to reschedule a lesson should let me know **at least one week in advance** to ensure a time slot.

Cancellations, Make-Up Lessons, and Lesson Credits

Students must cancel lessons by phone or email with **at least 24 hours notice**. Cancellations with sufficient notification will be given a make-up lesson within the month or a lesson credit towards the following month. **No-shows or cancellations with less than 24 hours notification will not be given make-up lessons or lesson credits, and the missed lesson must still be paid for.**

I may occasionally need to reschedule or cancel a lesson due to illness, family emergency, or performance engagements. In this case, I will provide a make-up lesson within the month or a lesson credit towards the following month.

Materials

Instruments and additional materials are not included in tuition. Students are expected to bring all necessary materials to their lessons. This includes their instrument, mouthpiece, reeds, swab, and assigned music. Clarinets and other accessories can be purchased locally at RDG Woodwinds (589 North Larchmont Blvd, Los Angeles, 90004). If a student is considering purchasing a new instrument or unsure of what materials are necessary, please consult me to ensure the best match for the student's needs and budget.

Parental Involvement

Parental attendance at lessons is welcomed and encouraged for all students, but not required for older students. Having a parent understand the goals a student is working towards is essential to giving them the best support with their home practice. Recording lessons is also strongly encouraged for the student to review important concepts at home.